

New Audio Visual Schedule & Duties – Oct. 4 – Dec. 27, 2014

All equipment is to be setup and checked including battery status of all wireless microphones by 8:30 AM each Sabbath morning. Be sure wireless mics have fresh batteries. Practice for musicians and vocalist is from 8:30 AM to 8:50 AM. At 8:50 AM announcements are made. All attention is to be focused on first service at this time. **Do not allow anyone to disturb you while on duty. Stay focused anticipating every possible need. Do not get distracted!** Follow program in the bulletin to stay focused.

2nd service announcements period is to start promptly at 11:15 AM and the program follows the same format as 1st service unless told otherwise.

Stream Announcements before service and during announcements	Video/ Audio
Elder Makes Announcements keep announcements on screen	Video/ Audio
Children's Story (orange mic)	Audio
Praise Singing and Call to Worship (wireless mics)	Video / Audio
Pastor and Elders enter play "I Love You Lord"/computer/ image	Video / Audio
Prayer (prayer mic)	Audio
Offering (pulpit mic)	Audio
Scripture Reading (pulpit mic)	Audio
Special Music (wireless mic(s))	Audio / (occasionally Video)
Sermon (pastor's wireless mic)	Audio / (occasionally Video)
Closing Song (singers wireless mics)	Audio
Closing Prayer (pulpit mic)	Audio

After second service all the equipment at the desk and in the room behind the piano must be shut down and wireless mics put away. Turn off monitor under front pew on right side of sanctuary (organ side). (monitor is to always be on "line" mode)

Sabbath	Audio	Video
Oct. 4	Frank Bailey	Robert Fronda/ Leif Penrose
Oct. 11	Brenda Johnston	Robert Fronda/Leif Penrose
Oct. 18	Paul Craven	Robert Fronda
Oct. 25	Frank Bailey	Robert Fronda
Nov. 1	Allen Rogers	Robert Fronda/Leif Penrose
Nov. 8	Brenda Johnston	Robert Fronda/Leif Penrose
Nov. 15	Paul Craven	Robert Fronda/Leif Penrose
Nov. 22	Frank Bailey	Robert Fronda
Nov. 29	Allen Rogers	Robert Fronda
Dec. 6	Frank Bailey	Robert Fronda/Leif Penrose
Dec. 13	Paul Craven	Robert Fronda
Dec. 20	Brenda Johnston	Robert Fronda/Leif Penrose
Dec. 27	Allen Rogers	Robert Fronda

Note: If you are not able to serve as scheduled due to conflicting schedules please call and email Frank Bailey. Home Phone 626-3008 Cell Phone 263-8955 Email baileyfc@msn.com

Thank you for your faithful service this year!